



สมาคมผู้รับจัดการขนส่งสินค้าระหว่างประเทศ THAI INTERNATIONAL FREIGHT FORWARDERS ASSOCIATION

Head Office : 19, 4th FLOOR, SRINAKARIN ROAD, BANGNA NUEA, BANGNA, BANGKOK 10260, THAILAND
TEL. : (662) 018-2828 FAX. : (662) 018-2830 E-mail : center@tiffathai.org www.tiffathai.org

Regulations in Applying for TIFFA Membership

1. Name and TIFFA's address

Thai International Freight Forwarders Association
19, 4 th Floor, Srinakarin Rd, Bangna Nuea, Bangna, Bangkok 10260 Thailand
Tel: 66-2-018-2828 E-mail: center@tiffathai.org Website: www.tiffathai.org

2. Objectives

The objectives of the Thai International Freight Forwarders Association are as bellows:

1. To promote engagement in enterprises related to international freight forwarding.
2. To support and assist members in solving various problems and obstacles, including negotiating and making agreements with nonmembers in the interests of members' engagement in enterprises; watching and monitoring developments in trade markets related to international freight forwarding both within and outside the country, in order to provide benefits in the pursuits of trading, financial or economic affairs.
3. To join together in harmony and to mutually exchange views in technical matters, information and research, related to international freight forwarding.
4. To request statistics or documents or any information from members concerning international freight forwarding operations, subject to members' consent.
5. To promote international freight forwarding activities to meet international standards.
6. To cooperate with the government in promoting international freight forwarding activities so that they will be of good standard and consistent with the policy of the government.
7. To conclude agreements or lay down regulations for members to do or refrain from doing things so that their engagement of enterprises will be carried out in good order.
8. To promote health and sports and to hold entertainment events from time to time.
9. To settle disputes between members, or between members and non-members, in the pursuit of business.
10. To provide assistance in the area of welfare activities to the extent not prohibited under Section 22 of the Trade Associations Act of 1966.
11. Not to engage in trade or political affairs whatsoever.



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3. Members and Membership

Types of Members: The members of the association are classified into 3 types:

A. Ordinary Member: must possess the following qualifications:

1. Be a business entity legally licensed to engage in international freight forwarding.
2. Have paid-up registered capital of no less than Baht 5,000,000.00 (five million baht).
3. Having been in the freight forwarding business for no less than one year.
4. At least one director in the corporate entity must be a Thai national and this director must be an authorized person who can act on behalf of the corporate entity.
 - If the Board of Directors of the corporate entity includes a foreign director(s), a Thai director must be among those whose signatures are appended to any document that is legally-binding upon the corporate entity.
 - Members of the Board of Directors of the corporate entity must have no less than three years of experience in international freight forwarding business.
5. Must participate in TIFFA's group insurance every year.

B. Associate Member: This can be issued to an individual or business entity engaged in trading, industry, or financing which has been involved with international freight forwarding and is legally registered.

C. Honorary Member: This can be issued to a resourceful person or any individual who the TIFFA Board of Directors deems has contributed or may contribute to TIFFA and has accepted an invitation to become a member.

Initial Membership Fee and Annual Membership Fee

1. Regular members shall pay an initial membership fee of 25,000.00 baht (twenty-five thousand baht) and an annual membership fee of 18,000.00 baht (eighteen thousand baht).
2. Regular members shall do the Group Liability Insurance every year.
(Insurance premium to be inform)
3. Associate members shall pay an initial membership fee of 5,000.00 baht (five thousand baht) and an annual membership fee of 13,000.00 baht (thirteen thousand baht).
4. All TIFFA members shall pay a relationship activities fee of 3,000.00 baht (three thousand baht) and a public relation activities fee (TIFFA Newsletter) of 2,500.00 baht (twenty-five thousand baht)



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5. Honorary members are not required to pay any initial or annual membership fee.

The expense no. 1+2+3+4 has to be paid at the beginning of the year.

Note:

1. In cases when a member joins mid-year, TIFFA will collect a pro-rated fee based on the date of approval until December 31 of the same year.
2. In cases when upgrading from associate to ordinary member the member will have to pay an additional fee of Baht 20,000 Baht. (the difference between the fees of ordinary and associate members). However, the applicant needs to submit additional documentation and obtain approval from the TIFFA Board of Directors.

Applying for Membership

- Those wishing to become Ordinary or Associate Members of the Association must submit their application to the Association with the official forms provided.
- Applicant for ordinary membership are required to have certified letters from Ordinary Members representing **at least three companies as well as backup documentation showing proof of jointly conducting freight forwarding transactions.**
- The Association will dispatch a representative to visit the applicant's facilities who subsequently submits his/her findings to the Board of Directors.

Consideration of Membership Application

The Association's Registrar, or a director appointed in lieu of the Registrar, must submit all applications to the Board of Directors at the first board meeting following receipt of the application. The Registrar must notify in a letter to the applicant the Board's decision within 7 days. Approval requires a vote by at least three quarters of the Board's members.

If applying for an Ordinary Membership, the applicant must wait for the Board of Directors to consider his/her application for the period of one month and if there is no objection, he/she can become the member.

Membership Start-up

Membership begins from the day that the applicant pays the membership fee and the Association dues. The Association will send a letter informing the new member of the fees, after the Board of Directors approves the application.



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Documentation to accompany application

1. Company registration certificate
2. Revenue Department's commercial registration certificate
3. Guarantee papers of company establishment (issued no more than 3 months prior) + objectives (all pages).
4. Articles of Incorporation
5. Guarantee papers from three Ordinary Members (signed by authorized officials) with attached documentation such as in House B/L which proves their experience in conducting Sea Freight Transactions in an NVOCC & MTO environment with certain companies. The applicant must be a freight operator.
6. Documents such as House B/L, the list of foreign trading partners, etc. Show experience in conducting Freight Forwarding business for a consecutive period of 1 year.

Note:

1. Documents pertaining to membership applications must be signed by authorized persons and stamped on every page with the company seal. The documents can be submitted to the Association's office: 19th, Srinakarin Rd, Bangna or Tel: 66-2-018-2828 ext. 8803
2. For expedient approval, please check your documentation thoroughly before submission.

